

Minutes of the FoSPS Meeting
7.30pm Monday 7th November 2016
Andrea Strange's House, 19, Roger's Road, Swaffham Prior

Present: Andrea Strange, Anna Bate, Martin Shadbolt, Sarah Thacker, Jess Shakeshaft, Ruth Mair.

Apologies: Hannah Curtis, Natalie Green, Kate Barker

1. Welcome

Andrea Strange welcomed everyone to the meeting.

2. Minutes of the last Meeting

The Minutes from the meeting dated Monday 12th September 2016 were agreed by everyone present, and signed.

3. Matters arising

AS to speak with Steve Kent-Phillips regarding the changing rooms for the pool. HC should have final design. Money is just covering the changing rooms not the toilet. FOSPS have always agreed the up keep of the pool & changing rooms. It was mentioned about a comment in the Swaffham Crier that Sandra Gynn (Parish Council & school governor) has said the pool is open to everyone but in fact it's currently just school children.

4. Treasurer's Report

Please see attached spreadsheet

5. Head Teacher's Report

TBA

6. Chairman's Report

Some beautiful designs entered however only sixteen entries received which was disappointing. Congratulations to Mabel Mercer who won. Designs to be displayed in school.

The 100 squares board made £42. Congratulations to Ruth Dalton and Molly's little sister Abby who won the star prizes of passes to Colchester Zoo and Welney.

Events to look forward to this for the Christmas half term include pumpkin parade, Bags 2 School, Christmas fair and KS1 production raffles.

Andrea Strange

6.1 100 Squares Board

See above from Chairman's Report.

6.2 Pumpkin Parade

There over 50 entries this year. All entries received sweets for entering. There were special prizes for some children in KS1 & KS2.

6.3 Bags 2 School

Bags were collected on Friday 4th at lunchtime which is slightly later than usual. Next year's bags collections are Monday 13th March 2017 & Friday 3rd November 2017.

6.4 AGM

Is being held tomorrow, in the staff room at school, 8.50am. Still looking for a new secretary.

6.5 Christmas Fair

Possible stalls this year:

- Filled Jars – these worked well last year. If each child donated one, that would be over 100.
- Christmas Baubles
- Reindeer Food & Santa Hot Chocolate
- Tombola
- Pound in the Bucket
- Guess the name of the Bunny
- 2nd Hand Book Stall

- Café – Cake donations needed
- Raffle – prizes so far: Photo Session
 Woburn Tickets
 Travel Monopoly

Could ask parents with local business. Make up Hampers?

Other Stalls:

- Sewing Club – Not sure, need to check with Julia Baker/Ann Winkup
- Phoenix Trading – Jess Shakeshaft
- Bethany Louise & Sarah Thacker
- Emma Mitchell?
- School Council
- Father Christmas – in the group room as last year?

A volunteer list is needed for Christmas Fair to put up outside the staff room for people to write their names down.

Help needed for Father Christmas – he has been booked.

6.6 KS1 Production

Raffle Prizes are needed and FOSPS serve mulled wine & mince pies to parents at both performances.

7. Any Other Business:

School Council Wish list

Top of the list is new Tablets/Laptops for the classrooms. We have a possible 3K in our accounts which we could spend as we ought to leave a contingency fund of 1.5K unspent for emergencies and liquidity purposes, unless saving for larger expensive items over several years money raised by parents in one year ideally ought to be spent in the same year so the children see a benefit. Maybe buy for KS2 first and then KS1. AS to email teachers to see what they would like for their classroom.

Christmas Jumper Day Friday 16th December

Save the Children Christmas Jumper Day. Children wear a Christmas jumper into school and pay £1. Money goes to save the children. It was suggested to have Hot Chocolate and Cookies after school in the playground too. Need to check dates with Sam in the office to see if this clashes with Gymnastics.

7. Date of next meeting (s)

Tuesday 8th November – FOSPS AGM, Staff Room at School

Monday 23rd January 2016 – Committee Meeting Venue to be confirmed

There being no further business the meeting closed at c. 9.35pm

Class Representatives

Mercury	TBC at AGM
Mars	TBC at AGM
Neptune	TBC at AGM
Saturn	TBC at AGM

	2017	2017	2017	2016	2016	2016
		Income			Income	
Receipts		generating			generating	
	£	expenditure	£	£	expenditure	£
		£			£	
Events						
Autumn Fair - Cancelled	0.00	-21.00	-21.00			
Christmas Fair & Café	0.00	-9.99	-9.99	674.52	-112.61	561.91
Reach Fair Raffle / Barrow of Booze	0.00	0.00	0.00	690.00	-153.00	537.00
Summer Disco	0.00	0.00	0.00	438.20	-227.87	210.33
Cafés (exc's Fair Cafés)	0.00		0.00	195.90		195.90
KS2 Summer Performance Raffles	0.00	0.00	0.00	141.40	-14.98	126.42
KS1 Xmas Performance Raffles	0.00	0.00	0.00	145.00	-31.00	114.00
Easter Egg Bingo	0.00	0.00	0.00	86.03	-77.56	8.47
Summer Fair						
Quiz Night (& AGM)						
Other Initiatives						
Bags to School	0.00		0.00	280.00		280.00
Second hand uniform sales	0.00		0.00	145.50		145.50
Cake stalls	0.00		0.00	129.55		129.55
Ice Cream Fridays	0.00	0.00	0.00	158.00	-41.00	117.00
100 Board	36.80		36.80			
Pumpkin Parade		-32.13				
Christmas Merchandise						
Hire of horses						
Plants						
Donations						
Donations	40.00		40.00	666.44		666.44
Sales/Purchases						
New Uniform	383.45	-73.00	310.45	1,681.40	-1,545.35	136.05
Book Bags & Water Bottles	0.00	0.00	0.00	142.80	-213.55	-70.75
	460.25	-136.12	356.26	5,574.74	-2,416.92	3,157.82
Payments						
Pirate Ship					-1,360.00	
Swimming Pool Costs					-429.80	
Queens Birthday Bookmarks					-279.40	
NCPTA Subscription					-96.00	
National Trust Membership					-70.83	
Lottery Licence					-40.00	
Panto contribution						
Big Bang fair - travel contribution						
Mobile Planetarium						
Christmas performance						
Trim trail						
Benches						
Sundry items		-10.34			-79.12	
Total payments			-10.34			-2,355.15
Surplus for the Year	460.25	-146.46	313.79	5,574.74	-4,772.07	802.67
						Surplus for the year
Surplus brought forward			4,807.37			4,004.70
Surplus carried forward			£5,121.16			£4,807.37

